



**EAGLE URBAN RENEWAL AGENCY  
MEETING MINUTES**  
February 16, 2021 – 9:00AM

Eagle City Hall, 660 E. Civic Lane  
**\*\*COUNCIL CHAMBERS\*\***  
AND  
VIA WEBEX & LIVESTREAM

**I. CALL TO ORDER:**

*At 9:02am, Chairman Coffelt called the meeting to order.*

**II. ROLL CALL/CONFIRMATION OF QUORUM:**

X IAN BURNETT	X CRAIG KVAMME, TREASURER
X JANET BUSCHERT	X ANDREW MCNEIL, VICE CHAIRMAN
X RUSTY COFFELT, CHAIRMAN	X MAC MCOMBER
	X NANCY MERRILL

**III. PLEDGE OF ALLEGIANCE:**

*Chairman Coffelt asked the members to stand for the pledge of allegiance.*

**IV. AGENDA APPROVAL:**

*A motion was made by Commissioner Burnett and seconded by Commissioner McOmber. All ayes. 7-0.*

**V. REPORTS AND DISCUSSION ITEMS:**

**A. Chair and Board Member Reports**

• **Chairman's Report**

*Chairman Coffelt thanked former Chairman Buschert for her service as Chairman.*

• **Board Member Reports**

*No board member reports.*

**B. City of Eagle Report**

- *No City of Eagle report.*

**C. Executive Director Report**

- *Executive Director Squyres discussed the status of the downtown parking study and the forthcoming survey that will go out to residents, patrons, and businesses, etc.*

**D. Legal Counsel Report**

- *No legal counsel report.*

**E. Committee Reports**

• **Projects Committee (McNeil)**

*McNeil updated the board as to the upcoming committee meeting on the 18<sup>th</sup> with the Mayor.*

F. **Future Agenda Topics**

• **Requests by Board Members**

*Commissioner McNeil would like to discuss the Executive Director's contract time limitations at the next regular meeting.*

VI. **PUBLIC COMMENT:**

*No public comment*

VII. **CONSENT AGENDA:**

All consent items are considered ACTION ITEMS. These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action:

A. **Approve the minutes of the February 02, 2021 board meeting.**

*A motion was made by Commissioner Kvamme and seconded by Commissioner Merrill to approve the minutes of the board meeting. All ayes, motion passes 7-0.*

VIII. **OLD BUSINESS:**

- A. **ACTION ITEM: EURA and the City of Eagle Cost-Share Agreement (Lakey/McNeil):** Review, discussion, and potential approval of a cost-share agreement with the City of Eagle for the following infrastructure projects: Eagle and State Street Sidewalk and Streetscape project and the Aikens Street extension and corresponding resolution 21-003.

*This was an item tabled from the previous meeting in order to allow the Project Committee to review and to come back with a recommendation. Todd reviewed the cost-share agreement again with the Board with the City of Eagle for the Eagle and State Street and Aikens Street extensions. Commissioner McNeil stated that the committee met and they are recommending approval of the agreement. A motion was made by Commissioner McNeil and seconded by Commissioner Merrill to approve the cost-share agreement.*

*Discussion ensued. Commissioner Buschert stated that she was in approval of the projects. Commissioner Merrill stated that she will be voting against the motion. Commissioner Burnett stated that he believed it was important to move forward with both projects. Commissioner Kvamme stated that he was concerned about the signification amount of money and is concerned about the strategy on the corner. Commissioner McNeil stated he believes if the board does not move forward, the URA won't get the improvement it ultimately wants. Commissioner McOmber believes the projects are the correct direction.*

*Ayes: Burnett, Buschert, Coffelt, Kvamme, McNeil, and McOmber  
Nays: Merrill*

*Motion passes 6-1*

IX. **OATH OF OFFICE:**

- A. **OATH OF OFFICE(S):** The City of Eagle administers the oath of office(s) to the new EURA Commissioner(s).

*Tabled until the March 02, 2021 meeting.*

X. **NEW BUSINESS:**

- A. **ACTION ITEM: Palmetto Extension Easements (Lakey):** Review, discussion, and potential approval of the Palmetto extension easements for signature and execution and corresponding resolution 21-005.

*This item was not ready for review yet. A motion was made by Commissioner Burnett and seconded by Commissioner McNeil to table the item until March 02, 2021. All ayes. Motion passes 7-0.*

- B. **ACTION ITEM: Amended December 2020 Financials and Notice of Bills Paid (Squyres):** Review, discussion, and potential approval of the amended December 2020 financials to correct an error.

*Executive Director Squyres reviewed the amended financials with the board. There were no questions. A motion was made by Commissioner Kvamme and seconded by Commissioner McNeil to approve the amended December 2020 financials. All ayes, motion passes 7-0.*

- C. **ACTION ITEM: January 2021 Financials and Notice of Bills Paid (Squyres):** Review, discussion, and potential approval of the financial reports and payables.

*Executive Director Squyres reviewed the January 2021 financials with the board. There were no questions. A motion was made by Commissioner Merrill and seconded by Commissioner McNeil to approve the January 2021 financials. All ayes, motion passes 7-0.*

- D. **DISCUSSION AND POTENTIAL ACTION ITEM: Legislative Update (Squyres):** Review and discussion as to the status of known legislative bills impacting urban renewal.


*Executive Director Squyres reviewed the status of SB1107 and SB1108 with the board.*


- E. **ACTION ITEM: Parking and Transportation Committee Vacancy (Coffelt):** Appointment of Commissioner Buschert to replace Commissioner Coffelt on the EURA Parking and Transportation Committee.

*Chairman Coffelt introduced the topic to the board. A motion was made by Commissioner McNeil and seconded by Commissioner Burnett to appoint Commissioner Buschert to the Parking and Transportation Committee. All ayes, motion passes 7-0.*

XI. **ADJOURNMENT:**

*At 10am, a motion was made by Commissioner Buschert and seconded by Commissioner McOmber to adjourn the meeting. All ayes, motion passes 7-0.*

  
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Rusty Coffelt, Chairman

  
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Ashley Squyres, Executive Director